

UNIFIED SCHOOL DISTRICT NO. 113
Board of Education
1619 S. Old US Highway 75
Sabetha, KS 66534
Minutes of the April 9, 2018 Regular Board Meeting
Meeting was held at Axtell Public School

5:15 PM – BOE Tour of Axtell School
6:00 PM – Axtell Commons

Board President, Ed Reznicek, called the meeting to order at 5:15 PM. Dr. Jeff DeMint, Ed Reznicek, Kent Saylor, Jim Scoby and Ann Shaughnessy were present; also present were Superintendent, Todd Evans, and Board Clerk, Carol Kuckelman and others who are listed on the attached sheet that becomes a part of these minutes. Kathy Lippert arrived at the meeting at 5:30 PM.

The meeting began with a tour of Axtell Public School.

At 6:00 PM – Ed Reznicek welcomed the public to the meeting and shared that the meeting had been called to order at the beginning of the building tour.

Ed Reznicek asked to make the following changes to the Consent Agenda: Item B. amount of bills \$136,643.36; Item D. Resignations: Heather Parton, SHS Highland Western Center bus driver; Item F. Personal Days: Amy Mathewson.

Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to approve the agenda as amended. Motion carried 6-0.

Consent Agenda:

- A. Approve the minutes from the March 9, 2018 Regular Board Meeting.
- B. Approve payment of April bills for the amount of \$136,643.36.
- C. Approve March payroll for the amount of \$688,885.06.
- D. Resignations: Jacque Stallbaumer, SHS Assistant VB coach; Heather Parton, SHS Western Center driver.
- E. Contracts: None
- F. Personal/dock day requests: Marcia Bauerle, SES; Monica Edelman, SHS; Pete Schuetz, SMS; Jacque Stallbaumer, SHS; Holly Meyer, SES; Amy Mathewson, APS.

Motion by Kathy Lippert, seconded by Kent Saylor to approve the Consent Agenda as amended. Motion carried 6-0.

Jennifer Gatz, Director of Student Learning, gave her report to the board on KESA and the accreditation process.

Mr. Evans gave the year-to-date expense report to the board as well as an enrollment update for preschool at Axtell and Wetmore. He reported that the buildings are working to correct the issues noted on the Department of Labor inspection. Mr. Evans also reported on certified vacancies for next year and at this time there is only one vacancy and interviews are scheduled for that position.

Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to approve the reductions for WAC 18-19 School year in the amount of \$90,472.39. Motion carried 6-0. Items included on the reduction list are: Art teacher reduction \$6,513.09; Eliminate one elementary teacher position \$61,438.51; Eliminate part-time custodian \$4,031.49; Green building utility reduction \$5,000; Eliminate teaching during plan period for one teacher \$5,495.00; Reduce part-time teacher contract \$5,500.00; Allocate salary expense to correct facility \$2494.29.

Motion by Kent Saylor, seconded by Kathy Lippert to approve the District Site Council By-Laws as presented. Motion carried 6-0. (copy attached)

Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to add an elementary teaching position at Sabetha Elementary School. Motion carried 6-0.

Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to approve hiring 5 people for summer custodial help as we have done in the past. Motion carried 6-0.

Motion by Kathy Lippert, seconded by Ann Shaughnessy to approve the SES courtyard proposal as presented. Motion

carried 6-0.

A discussion was held regarding capital outlay purchases. Capital outlay requests from each building will be presented at the May meeting for approval.

Motion by Kathy Lippert, seconded by Ann Shaughnessy to approve SHS seniors helping with Sabetha City Wide Clean-up on April 25, 2018. Motion carried 6-0.

Mr. Evans and board members reported on some of the safety measures that were shared at the district wide in-service. Mr. Evans identified several items that the district is working on to improve safety for our students and staff including updating the crisis policy.

Motion by Dr. Jeff DeMint, seconded by Ann Shaughnessy to approve the purchase of the following Science textbooks for grades K-8 with a 6 year license. K-2 Mystery Science \$17,982.00; Grades 3-5 Elevate Science \$20,434.68; Grades 6-8 Elevate Science \$31,523.50. Estimated Shipping is \$4846.74 for a total of \$74,786.92. Motion carried 4-2

Mr. Evans and Kathy Lippert gave a legislative update to the board.

Dr. Jeff DeMint reported on behalf of the USD 113 Foundation.

Motion by Kathy Lippert, seconded by Jim Scoby to appoint Ed Reznicek and Dr. Jeff DeMint as the Board of Education representatives on the Sick Leave Bank Committee. Motion carried 6-0.

At 7:48 PM Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to adjourn. Motion carried 6-0.

Board President

Board Clerk



USD 113 District site Council By-Laws and Procedures

Site Council Mission Statement

The USD 113 District Site Council is a representative group that is actively involved in the school improvement process that affects the total school community.

Purpose

The District Site Council reviews and provides input/feedback on the work of the District Leadership Team (DLT). This includes needs assessment, goal area selection, action plan development, evidence/data, and analysis of growth. It will provide other assistance as requested by administration.

Roles and Responsibilities of the District Site Council

- Advise the administration.
- Disseminate information to parents and patrons about school improvement.
- Provide input for decision-making.
- Devise and refine solutions for various problems and concerns.
- Work towards improving the Prairie Hills School District in any identified area.
- **This council does not serve as a policy making body. Duties and powers are identified by law to be that of the USD 113 Board of Education.**

Representation and Membership

- District Administration
- Prairie Hills Education Association/Teacher Representative
- A representative from each building site council
- A principal representative
- An At-Large member

Selection Procedures

Site council members will be nominated by the existing building site council at their first yearly meeting and names turned into the district office. District administration will



reach out to the principals and Prairie Hills Education Association to obtain members of these groups.

Tenure

Membership terms will begin at the Fall site council meeting. Each member will be eligible to serve a 2-year term and can serve consecutive terms. There will be no limit of terms a member can serve.

Meetings

The council will meet a minimum of two times during each school year. The district administration will communicate with the site council regarding meeting dates/times and agenda items in a timely manner.