

UNIFIED SCHOOL DISTRICT NO. 113
Board of Education
1619 S. Old US Highway 75
Sabetha, KS 66534
Minutes of the July 8, 2019 Regular Board Meeting
Meeting was held at Board of Education Office

Superintendent Todd Evans called the meeting to order at 6:00 PM. Dr. Jeff DeMint, Kathy Lippert, Ed Reznicek, Kent Saylor Jim Scoby, Leslie Scoby and Ann Shaughnessy were present; also present were Board Clerk, Carol Kuckelman and others who are listed on the attached sheet that becomes a part of these minutes.

Superintendent Todd Evans presented the following changes to the agenda: Consent Agenda – Item B. July bills of \$143,155.71; Item O. Resignations: add Ann Dietrich, SHS Bus Driver; add Item 13A. – Appoint two Board Members to serve on the USD 113 Foundation Board for 19-20.

Motion by Kathy Lippert, seconded by Leslie Scoby to approve the agenda as amended. Motion carried 7-0.

Nominations were accepted for Board President. Kathy Lippert nominated Ed Reznicek for President. Motion by Jim Scoby to close nominations. The motion was seconded by Leslie Scoby. There were 7 votes in favor of Ed Reznicek for President. Motion Carried.

President Ed Reznicek conducted the meeting and nominations were accepted for Vice-President. Leslie Scoby nominated Kathy Lippert for Vice President. Motion by Kent Saylor to close nominations. The motion was seconded by Dr. Jeff DeMint. There were 7 votes in favor of Kathy Lippert for Vice President. Motion carried.

Motion by Ed Reznicek, seconded by Dr. Jeff DeMint to appoint Kathy Lippert as the Governmental Relations Representative. Motion carried 7-0.

Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to appoint Ed Reznicek and Leslie Scoby to the Certified Sick Leave Bank Committee for the 2019-20 school year. Motion carried 7-0.

Motion by Kathy Lippert, seconded by Kent Saylor to approve the final bills of \$381,734.88 and year end transfers (\$1,124,867.52) for FY19. Motion carried 7-0.

Consent Agenda:

- A. Approve the minutes from the regular board meeting of June 10, 2019.
- B. Approve payment of July bills for the amount of \$143,155.71.
- C. Approve June payroll for the amount of \$704,787.86.
- D. Approve Lump Sum Payroll for the amount of \$253,593.98.
- E. Designated the following:
 - *Depository for district funds – All district banks and savings and loan in district.
 - *District checking account – Morrill and Janes Bank (Bank of Blue Valley)
 - *Activity and petty cash at SES, SMS, SHS and Central Office – United Bank and Trust
 - *Activity and petty cash for WAC – Girard National Bank
 - *Activity and petty cash for Axtell – State Bank of Bern/Axtell
 - *Official newspaper – The Sabetha Herald
 - *Attendance/Tuancy officers – Todd Evans, David Glynn, Rick Schnacker, Matt Garber, Sara Toedman, Jayson Tynon
 - *KPERs Representative – Carol Kuckelman
 - *Holton Special Ed. Co-op representative – Todd Evans
 - *USD #113 School Attorney – Martin Mishler
 - *Homeless Coordinator – Jennifer Gatz
 - *Compliance Coordinator for Federal anti-discrimination laws –Jennifer Gatz
 - *Freedom of Information officer – Todd Evans
 - *Asbestos Compliance officer – Todd Evans
- F. Rescind all policy statements found in the minutes of this Board of Education and adopt the policy manual as presented by the superintendent.
- G. Appoint Brook Brubeck as Food Service Representative and as determining official for Federal Lunch Program, and the Clerk of the Board as hearing officer.

- H. Adopt an 1116-hour school term to be submitted to KSDE.
- I. Approve district mileage at \$.58 per mile.

- J. Continue district office petty cash at \$500 per month and building petty cash funds at \$200 per month.
- K. Continue Fidelity Bonds for Clerk and Treasurer at \$10,000.
- L. Approve district banking with Morrill & Janes Bank (Bank of Blue Valley) and United Bank & Trust and authorize district banking as stated in attachment. (copy attached).
- M. Approve a resolution requesting a waiver from the statutory GAAP requirement for the preparation of financial statements and reports for the year ending June 30, 2019. (copy Attached)
- N. Reauthorize early payment request to avoid late fee.
- O. Resignations: Debra Shefferd, Sabetha Food Service, Ann Dietrich Sabetha Bus Driver.
- P. Contracts: Heidi Heiniger, WAC Science, Donna Elder, HCC Western Center driver.
- Q. Appointment of Officers
 - a. Clerk of the Board – Carol Kuckelman
 - b. Deputy Clerk – Elaine Mowder
 - c. Treasurer of the Board – Bart White (\$350.00 per year)
 - d. Auditor – Kickhaefer & Buessing, PA

Ed Reznicek acknowledged Ann Dietrich's career of driving a school bus since 1978 for a total of 41 year. He thanked her for her long and valued service to our district.

Motion by Dr. Jeff DeMint, seconded by Leslie Scoby to approve the consent agenda as amended. Motion carried 7-0.

Mr. Evans gave his report to the board.

APS Principal, Jayson Tynon, thanked Linda Lattimer for her years of service at Axtell and wished her the best.

SHS Principal, David Glynn, reported that SHS student, Hannah Whitaker, was the winner of the KSDE art contest and her artwork will be on all of the KSDE Conference materials.

Leslie Scoby reported that she has received positive comments regarding the SHS Greenhouse by people who live outside the community and she feels the Greenhouse has been a great addition and brings positive attention to the district. She feels the same will be true for the Greenhouse at Axtell once it is completed.

Dr. Jeff DeMint reported that most of the Reflections have been received from the grant winners explaining the impact the Appleseed grants have had on students. He also reported that the USD 113 Foundation will have a meeting on July 23 and anyone can come and learn more about the USD 113 Foundation.

Kathy Lippert gave a Legislative update to the board.

A discussion was held regarding the current Snow Day policy. That item was tabled and will be on the August agenda.

First read of KASB recommended Policy Updates: CGK(Suspension);CM (Policy Implementation); CN (Public Records); CNA (Document Production); EBBE (Emergency Drills); GAA (Goals and Objections); GAAA (Equal Employment Opportunity and Nondiscrimination); GAAB (Complaints of Discrimination); GACB (Job Descriptions); GACC (Recruitment and hiring); GACCA (Nepotism); GACE (Assignment and Transfer); GAE (Complaints); GAG (Conflict of Interest); GAHB (Political Activities); GAOE (Workers Compensation); GBH (Supervision); GBN (Nonrenewal and Termination); GBRD (Staff Meetings); GBRH (Leaves and Absences); IFC (Community Resources); IJ (Evaluation of Instructional Program).

Motion by Kathy Lippert, seconded by Ann Shaugnessy to approve the hiring of staff for 2019-20 as presented. Motion carried 7-0. (copy attached)

Motion by Kathy Lippert, seconded by Kent Saylor to approve the supplemental duty list for 2019-20 as presented. Motion carried 7-0. (copy attached)

Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to approve the building level student handbooks as presented. Motion carried 7-0.

Motion by Dr. Jeff DeMint, seconded by Leslie Scoby to appoint Ed Reznicek, Kent Saylor and Kathy Lippert to the 2019-20 Finance Committee. Motion carried 7-0.

Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to appoint Dr. Jeff DeMint and Leslie Scoby to the USD 113 Foundation Board. Motion carried 7-0.

Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to amend the July Special Board meeting date to July 24, 2019 and to amend the agenda for that meeting to include 1. KOMA Training; 2. Boardsmanship; 3. Classified Staff Handbooks; 4. Approval of FY20 Code 99 for Publication.

At 6:45 PM Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to enter into executive session to discuss confidential matters for employer-employee negotiations allowed under KOMA for 10 minutes and return to this room at 6:55 PM. Motion carried 7-0. Board members and Mr. Evans were present in the executive session.

At 6:55 PM Motion by Kathy Lippert, seconded by Leslie Scoby to return to regular session. Motion carried 7-0.

At 6:55 PM Motion by Kathy Lippert, seconded by Kent Saylor to enter into executive session for the same purpose and explanation as above for 10 minutes and return to this room at 7:05 PM. Motion carried 7-0. Board members and Mr. Evans were present in the executive session.

At 7:05 PM Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to return to regular session. Motion carried 7-0.

At 7:07 PM Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to enter into executive session for the same purpose and explanation as above for 10 minutes and return to this room at 7:17 PM. Motion carried 7-0. Board members and Mr. Evans were present in the executive session.

At 7:17 PM Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to return to regular session. Motion carried 7-0.

At 7:18 PM a motion was made by Dr. Jeff DeMint, seconded by Kathy Lippert to adjourn. Motion carried 7-0.

Board President

Board Clerk

WHEREAS the USD #113 Board of Education, Sabetha, Kansas, has determined that the financial statements and financial reports for the year ended June 30, 2020 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the USD #113 Board of Education or the members of the general public of the USD #113 Board and

WHEREAS there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended June 30, 2020.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of USD #113, in regular meeting duly assembled this 8th day of July 2019 that the Board of Education waives the requirements of K.S.A. 75-1120a(a) as they apply to the Board of Education for the year ended June 30, 2020.

BE IT FURTHER RESOVED THAT THE USD #113 Board of Education shall cause the financial statements and financial reports of the Board of Education to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

Board Clerk

Date

Recommendations for 2019/20

SHS

David Glynn-Principal
Adam Aadalen
Kathryn Aberle
Elizabeth Badertscher
Chris Bauerle
Nathan Bauman
Johanna Brockhoff
Scott Burger
Kristina Castillo
Brian Cole
Trenton Cox
Briana Evans
Aaron Frey
Connie Herbster
Malerie Hertzler
Maria Celi Merino Zazo
Garrett Michael
Kaleb Moeller
Jacque Stallbaumer
Maggie Suther
Katie Topp
Pam Walker
Josh Wertenberger

SMS

Matthew Garber-Princ
Tresa Burger
Debra Garber
Megan Glick
Brent Hayden
Christine Krebs
Alex McAfee
Dana Michael
Beverly Niehues
Dustin Schrag
Heather Schremmer
Pete Schuetz
Abby Stueve
Linda White

SES

Sara Toedman-Principal
Marcia Bauerle
Yalana Edelman
Shannon Garrett
Megan Hann
Sarah Hay
Jennifer Herrmann
Tina Hughes
Michelle Keim
Leshia Koch
Julie Kuckelman
Lauren Massey
Elysia McGill
Holly Meyer
Nicole Mann
Marilyn Oehm
Megan Peabody
Sheryl Plattner
Jessica Ploeger
Nicolas Richardson
Christa Schuette
Christina Stover
Lorinda Strahm
Jennifer Streett
Wilma Tyler
Anne Werner
Cindy Wiltz

WAC

Rick Schnacker - Princ
Jessica Atwood
Linda Boyd
Barbara Clowe
Heidi Heiniger
Staci Honas
Connie Hutfles
Abigail Kohake
Cindy Osterhaus
Lana Sheldon
Seth Stiers
Keri Strathman
Thelma Strathman
Kayla Thayer

AXTELL

Jayson Tynon - Principal
Lisa Broxterman
Mitchell Engelken
Julia Fischer
Risa Gilbert
Michael Glatczak
Linda Hopp
Keyanna Kocher
Rose Kuckelman
Amy Mathewson
Amber Meyer
Rachel Ronnebaum
Katie Sandmann
Jennifer Schmelzle
Brooke Stallbaumer
Kristin Strathman
Briana Uphaus
Barbara Vitt

BOE

Todd Evans Superintendent
Jennifer Gatz - Director of
Student Learning

Technology Intergration Specialist

Lisa Suhr

Instructional Support

Jessica Atwood Instructional Support - WES
Jane Bauerle Instructional Support - SES Pre-school
Lisa Baumgartner Instructional Support - SES
Susan Chandler Instructional Support - SES
Rachel Combs Instructional Support-Axtell
Kelsi Fouraker Instructional Support - Wetmore
Kelli Hartter Instructional Support - SES
Kathy Huneke Instructional Support - SES
Cynthia Kaster Library Aid/Instructional Support - Axtell
Ann Kess Instructional Support - SES
Dee Kramer Instructional Support - SES
Susan Leiker Instructional Support - SES
Alisha Lindeen Instructional Support - Axtell
Rita Menold Instructional Support - Sabetha
Tiffany Menold Instructional Support - SES Pre-school
Marcia Oom Instructional Support - SES
Leigha Orton Instructional Support - Axtell
Martha Pearson Instructional Support - SES
Suzann Plattner Instructional Support - SES
Joyce Stallbaumer Instructional Support - WES
Jennette Woltje Instructional Support - Wetmore

Piano Accompanist

Amy Mitchell Piano Accompanist - SHS - SMS

Secretarial

Susan Achten Secretary/Library Aide Wetmore
Melissa Bradbury Secretary - Sabetha Middle School
Bridget Davis Secretary - Wetmore Academic Center
Rachael Deters Secretary - Axtell
Hannah Dettwyler Library Clerk/Secretary - SES
Summer Garber Secretary - Sabetha High School
Debbie Grigsby Accounts Payable - Administration Office
Cherie Grimm Bookkeeper/Secretary - Sabetha High School
Mary Herrmann Secretary Sabetha Middle School
Ilene Huffman Secretary/Attendance Clerk - SHS
Carol Kuckelman Accounting Supervisor/BOE Clerk- Adm Office
Elaine Mowder Secretary - Administration Office
Mary Sander Secretary - Sabetha Elementary School

Nurses

Tammy Porting District Nurse @ Axtell Part-Time
Heaven Schuette District Nurse - Part-Time
Cari Smith District Nurse

Computer Technician

LaVerne Orton Computer Technician - District Part-time
Darrin Reith Network Administrator

Food Service

Carol Baumgartner	Kitchen - Sabetha
Dawn Brown	Kitchen - Wetmore
Brook Brubeck	District Food Service Supervisor
Laurie Cameron	Head Cook - Axtell
Debbie Crawshaw	Kitchen - Sabetha
Kay Edelman	Manager - Sabetha
Stacey Grimm	Kitchen - Sabetha
Lori Gruber	Kitchen - Sabetha
Vonnie Harvey	Kitchen - Sabetha
Donna Heinen	Kitchen - Axtell
Kathy Kesler	Kitchen - Sabetha
Joyce Meyer	Kitchen - Sabetha
Debora Potter	Head Cook - Wetmore
	Kitchen - Sabetha
Lisa Snyder	Kitchen - Sabetha
Lori Tinklin	Kitchen - Sabetha
Pat Rodecap	SES Crossing Guard

Custodial

Louis Aberle	Custodian - SES
Chris Baumgartner	Head Custodian - SHS
Mark Bestwick	Custodian - SMS
Joseph Claycamp	Head Custodian - Wetmore
Martha Fund	Custodian - Wetmore
Gary Hartley	Custodian - SHS
Aaron Koch	Head Custodian - SES
	Head Custodian - Axtell
Jeff Mann	Custodian - SMS
Butch Renz	Custodian/Bus driver - Axtell
Dean Strathman	Head Custodian - SMS

Transportation

Donna Elder	Tech School Driver
	Bus Driver - Sabetha
Michael Frey	Bus Driver - Sabetha
Curtis Goodman	Bus Driver - Wetmore
Lori Gruber	Bus Driver - 1/2 Sabetha route
Merlin Gruber	Bus Driver - 1/2 Sabetha route
Richard Holthaus	Bus Driver - Axtell
Brian Jones	Transportation/Maintenance
	Bus Driver - Sabetha
Rick Meyer	Bus Driver - Sabetha
Leon Mosteller	Bus Driver - Sabetha
Lana Parton	Bus Driver - Sabetha
Randy Plattner	Transportation Supervisor - Dist.
Butch Renz	Bus Driver - Axtell
	Bus Driver - Wetmore
Mark Wagner	Bus Driver - Axtell
	Tech School Driver - Wetmore

PRAIRIE HILLS UNIFIED DISTRICT NO. 113
SUPPLEMENTAL ASSIGNMENTS FOR
2019/20

Updated 07/01/19

SABETHA HIGH SCHOOL

FOOTBALL	- Nate Bauman, Josh Wertenberger, Garrett Michael, Kaleb Moeller, Alex McAfee
Volunteer	- Aaron Frey
CROSS COUNTRY	- Doug Leiker
VOLLEYBALL	- Abby Stueve (H), Maggie Suther, Brian Cole
BOY'S BASKETBALL	- Scott Burger, Josh Wertenberger, Adam Aadalen
GIRL'S BASKETBALL	- NATHAN BAUMAN (H) , Clayton Tennal, GARRETT MICHAEL
WRESTLING	- Ricky Creek (H), Hunter Howerton
GOLF	- Scott Burger
TENNIS	- Alicia Deters, Leigha Orton
TRACK & FIELD	- Josh Wertenberger, Dave Remmers, Malerie Hertzler, Christa Schuette
BASEBALL	- Aaron Frey (H), Garrett Michael, Doug Garrett
SOFTBALL	- Lauren Massey, _____, Clayton Tennal
ACTIVITIES DIRECTOR	- Scott Burger
PEP CLUB	- none
PLAY DIRECTOR	- Debbie Garber
MUSICAL	- Adam Aadalen, Debbie Garber
CHEERLEADERS	- Kay Duncan
FORENSICS	- Debbie Garber, Sue Rokey
JUNIOR CLASS	- Liz Badertscher, Jacque Stallbaumer
INST. MUSIC	- Katie Topp
VOCAL MUSIC	- Adam Aadalen
STUDENT COUNCIL	- Brian Cole
CONCESSIONS	- Nate Bauman
NHS	- PAM WALKER
KAY SPONSOR	- Kristina Castillo
FCCLA	- Pam Walker
FFA	- Chris Bauerle
PLC/BLT LEADERS	- Nate Bauman, Brian Cole, MAGGIE SUTHER
BUILDING CHAIR	- LIZ BADERTSCHER
SIT TEAM	- Kris Castillo, Kaleb Moeller, Elaine Girton, Maggie Suther, Briana Evans
SCHOLARS BOWL	- Johanna Brockhoff
PDC	- Kristina Castillo, JOHANNA BROCKHOFF

SABETHA MIDDLE SCHOOL

FOOTBALL	- Paul Compo, Brent Hayden, Pete Schuetz, _____
VOLLEYBALL	- _____, Malerie Hertzler (Head), Lauren Massey
GIRL'S BASKETBALL	- Brent Hayden, Malerie Hertzler, Kay Duncan
BOY'S BASKETBALL	- N. Richardson, Brent Hayden, Derrick Duncan, _____
QUIZ BOWL	- Pete Schuetz
WRESTLING	- Ricky Creek (H), Cole Geisen (Asst)
TRACK & FIELD	- Pete Schuetz, Abby Stueve, Kay Duncan (H), Melissa Bradbury
CHEERLEADING	- _____
PLC LEADERS	- Debra Garber, Brent Hayden, Pete Schuetz,
BUILDING CHAIR	- Heather Schremmer
PDC	- Sara Hay, Debra Garber
SIT TEAM	- Dana Michael, Brent Hayden, Dustin Schrag, P Schuetz, Sue Rokey, Megan Glick

WETMORE HIGH SCHOOL

FOOTBALL	-Rick Schnacker(head), MILES HANZLICEK
VOLLEYBALL	- Connie Hutfles, Cindy Osterhaus (head)
GIRL'S BASKETBALL	- ADAM MAAS(head), HARLAN SUTHER
BOY'S BASKETBALL	-Mark Martin (Head coach), KAYLA THAYER
TRACK & FIELD	- Seth Stiers, (head), Nicole Hanzlicek
CROSS COUNTRY	- Seth Stiers
ACTIVITIES DIR.	- STACI HONAS
PEP CLUB	- None
PLAY DIRECTOR	- Linda Boyd
MUSICAL DIR.	-Seth Stiers, Linda Boyd
CHEERLEADERS	- STACI HONAS
INST. MUSIC	- Seth Stiers
VOCAL MUSIC	- Seth Stiers
STUDENT COUNCIL	- Connie Hutfles
NHS	- Linda Boyd
KAY SPONSOR	- Lana Sheldon
PLC LEADER	- Thelma Strathman, Cindy Osterhaus
BUILDING CHAIR	- Keri Strathman
JUNIOR CLASS	- KELSI FOURAKER , Jessica Atwood
CONCESSIONS	- KELSI FOURAKER , Jessica Atwood
QUIZ BOWL	- Thelma Strathman
PDC	- Linda Boyd

WETMORE ELEMENTARY SCHOOL

VOLLEYBALL	- LORETTA FITZGERALD
GIRL'S BASKETBALL	- Kayla Thayer
BOY'S BASKETBALL	- Mark Martin
TRACK & FIELD	- Staci Honas, Kayla Thayer (H)
CHEERLEADERS	- None
SIT TEAM	- Lana Sheldon, Rick Schnacker, Cindy Osterhaus, Staci Honas
QUIZ BOWL	- Staci Honas
PDC	- BARB CLOWE

SABETHA ELEMENTARY SCHOOL

PLC/BLT LEADERS	- Tina Hughes, LESHA KOCH, JENNIFER HERRMANN , Nic Richardson,
BUILDING CHAIR	- ANNE WERNER
SIT TEAM	- Anne Werner, Carrie Holthaus, Sheryl Plattner, Nic Richardson, Cindy Wiltz
VOCAL MUSIC	- Elysia McGill
PDC-	- Nic Richardson, Jessica Ploeger

AXTELL HIGH SCHOOL

FOOTBALL - Eric Detweiler (Head), Dale Buessing, Craig Wiebe
CROSS COUNTRY - Keyanna Kocher(H)
VOLLEYBALL -Pam Buessing (head), Rosalie Kuckelman
BOY'S BASKETBALL -Jayson Tynon (H), **MICHAEL GLATCZAK**
GIRL'S BASKETBALL - Abby Stueve (Head), **MITCH ENGELKEN**
TRACK & FIELD - Brenda Peschel (Head), Tony Howser
ACTIVITIES DIRECTOR - Bruce Gunter
PLAY DIRECTOR - Rosalie Kuckelman
CHEERLEADERS - _____
INST. MUSIC - Jennifer Schmelzle
VOCAL MUSIC - Jennifer Schmelzle
FORENSICS - Amy Schmitz
JUNIOR CLASS - Jennifer Schmelzle
CONCESSIONS - Booster Club
STUDENT COUNCIL -Jennifer Shcmelzle
NATIONAL HONOR - Leigha Orton
KAYS -Cindy Kaster
FFA - Kristin Strathman
FBLA - Linda Hopp
PLC Leader - **AMBER MEYER**
BUILDING CHAIR - Julia Fischer & Lisa Broxterman
YEARBOOK - Linda Hopp
SIT TEAM - _____, Rose Kuckelman
SCHOLAR BOWL - Linda Hopp
PDC - Lisa Broxterman

AXTELL JUNIOR HIGH

FOOTBALL -**MICHAEL GLATCZAK (HEAD)**
VOLLEYBALL - _____
GIRL'S BASKETBALL - _____
BOY'S BASKETBALL - Bruce Gunter
SCHOLAR BOWL -Linda Hopp
TRACK & FIELD - **MICHAEL GLATCZAK (H), MITCHELL ENGELKEN**

AXTELL GRADE SCHOOL

INSTRUMENTAL/VOCAL -Jennifer Schmelzle
PDC - Julia Fischer
SIT TEAM -Amber Meyer, Erika Buessing

DISTRICT

PDC Chair -Brian Cole