

UNIFIED SCHOOL DISTRICT NO. 113

Board of Education

1619 S. Old US Highway 75

Sabetha, KS 66534

Minutes of the August 12, 2019 Regular Board Meeting

Meeting was held at Board of Education Office

President Ed Reznicek called the meeting to order at 6:00 PM. Ed Reznicek, Dr. Jeff DeMint, Kent Saylor, Kathy Lippert, Jim Scoby, Leslie Scoby and Ann Shaughnessy were present; also present were Superintendent, Todd Evans and Board Clerk, Carol Kuckelman and others who are listed on the attached sheet that becomes a part of these minutes.

Ed Reznicek presented the following changes to the agenda: Consent Agenda – Item G – Added: Contract for Axtell High School Co-Cheerleader sponsors: Tammy Porting and Sharon Deters. Added item 4A. I.I. – SES Kindergarten Sections.

At 6:00 PM Ed Reznicek opened the budget hearing.

Mr. Evans spoke about Form 150 and the Code 99 from the FY20 budget. He reported to the board that the former USD 488 bond issue will be paid off August 26, 2019. President Reznicek stated that the Budget Hearing will remain open until the end of the meeting.

Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to approve the agenda as amended. Motion carried 7-0.

Consent Agenda:

- A. Approve minutes from the July 8, 2019 Regular Board Meeting.
- B. Approve minutes from the July 24, 2019 Special Board Meeting.
- C. Approve minutes from the August 5, 2019 Special Board Meeting.
- D. Approve payment of August bills for the amount of \$261,141.35.
- E. Approve July payroll for the amount of \$448,921.04.
- F. Resignations: Kathy Huneke ISS at SES; Summer Garber, Secretary at SHS; Rachel Combs, ISS/Lunch Duty at Axtell; Carol Kuckelman, Board Clerk & Accounting Supervisor; Mary Herrmann, SMS P/T Secretary.
- G. Contracts: Jim Argabright, Sabetha Bus Driver; Justin Foote, Wetmore HCC Western Center Driver; Denise Ludwig, Axtell Head Custodian; Rachel Ronnebaum, AHS SIT; Lindsay Wittwer, SHS Secretary; Julie Shafer, SES ISS; Steven Shafer, Sabetha Bus Driver; Alanna McCorkle, Sabetha Food Service; Ashley Niehues, Sabetha Food Service; Tammy Porting and Sharon Deters AHS Co-Cheerleader sponsors.
- H. Correction: Approve final bills to close out FY19 in the amount of \$204,086.58 (not \$381,734.88).
- I. Approve Crisis Standards to be added to Crisis Plan.
- J. Approve KASB recommended policy updates: CGK(Suspension);CM (Policy Implementation); CN (Public Records); CNA (Document Production); EBBE (Emergency Drills); GAA (Goals and Objections); GAAA (Equal Employment Opportunity and Nondiscrimination); GAAB (Complaints of Discrimination); GACB (Job Descriptions); GACC (Recruitment and hiring); GACCA (Nepotism); GACE (Assignment and Transfer); GAE (Complaints); GAG (Conflict of Interest); GAHB (Political Activities); GAOE (Workers Compensation); GBH (Supervision); GBN (Nonrenewal and Termination); GBRD (Staff Meetings); GBRH (Leaves and Absences); IFC (Community Resources); IJ (Evaluation of Instructional Program).
- K. Revise Bus Behavior Codes.

Motion by Leslie Scoby, seconded by Kathy Lippert to approve the consent agenda as amended. Motion carried 7-0.

The board heard a comment from a parent requesting consideration of adding an additional Kindergarten class due to the number of students enrolled.

Dr. Jeff DeMint reported that the USD 113 Foundation has awarded 3 grants from the Science and Business

Innovation Fund.

Jennifer Gatz reported on the new enrollment system that was used for the first time. She reported that 375 students used the online enrollment system. She thanked the secretaries for their hard work and the willingness to learn this new system.

Mr. Evans also thanked Mrs. Gatz for her work in getting the online enrollment and electronic payment systems up and running.

Mr. Evans reported to the board on several issues including Ilene Huffman's recertification as a Data-Coordinator; Brook Brubeck and her staff will be recognized by the State Board of Education for Innovative Best Practices at their meeting tomorrow. He also thanked Carol Kuckelman for her years of service to the district. He reported that the scheduled October 28, 2019 in-service will include an active shooter crisis drill put on by the Sabetha Hospital with the help of local law enforcement. Staff members will be asked to volunteer to participate and the staff members who do not wish to participate will be given an alternative program for the in-service.

A discussion was held regarding SES Kindergarten sections. Currently there are 3 sections of Kindergarten with an enrollment of 20 students in each section. Mr. Evans asked SES Principal Sara Toedman to share with the board the daily schedule of the Kindergarten students. She answered questions from the board regarding their schedule and how much support the teachers had in their classrooms. Mrs. Toedman said that she felt that with our excellent Kindergarten teachers and the classroom support from the Instructional Support Staff that the current class size is a manageable size. No action was taken on this item.

Motion was made by Dr. Jeff DeMint and seconded by Kathy Lippert to approve the bus rate for non-district trips at \$1.82/mile for a district paid driver and \$1.55/mile for a district volunteer driver. Motion carried 7-0.

Motion by Kathy Lippert, seconded by Ann Shaughnessy to approve the revised Snow Day Policy as presented. Motion carried 6-1. (copy attached)

Motion was made by Leslie Scoby and seconded by Kathy Lippert to approve the Blue Valley Tele-Communications WIFI for the Axtell gym and Football stadium agreement. Motion carried 7-0.

Discussion was held on the Strategic Plan. Consensus was to change the word 'certified' to 'licensed' in reference to teachers/administrators. Mr. Evans was instructed to add 'USD 113 Foundation' as a resource under 'Recruitment and Retention of Quality Staff' since the Foundation has funds allocated to be used for hiring bonuses and certification when deemed necessary by the Superintendent. Ann Shaughnessy asked to discuss the method in which revenue is allocated in the current viability document as it was brought up as a concern by patrons and the Axtell Site Council that Axtell has the highest valuation per pupil and they'd like to see some revenue allocated to Axtell to reflect the higher valuation per pupil. Kent Saylor has been working on a proposal that allocates the LOB revenue to the campuses based on revenue generated valuations of each campus and he will bring a proposal to the September meeting. Mr. Evans will bring the updated Strategic Plan to the September board meeting.

At 8:05 PM Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to enter into executive session for the intent of discussion of employee compensation for the allowed purpose of discussion of employee negotiations at 8:05 PM and will return to regular session at 8:20 PM. Motion carried 6-0. Board members and Mr. Evans were present in the executive session.

At 8:20 PM Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to return to regular session. Motion carried 7-0.

At 8:20 PM Motion by Kathy Lippert, seconded by Ann Shaughnessy to enter into executive session for the intent of

discussion of employee compensation for the allowed purpose of discussion of employee negotiations at 8:20 PM and will return to regular session in this room at 8:30 PM. Motion carried 7-0. Board members and Mr. Evans were present in the executive session.

At 8:30 PM Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to return to regular session. Motion carried 7-0.

At 8:31 PM Motion by Kathy Lippert, seconded by Dr. Jeff DeMint to enter into executive session for the intent of discussion of administrative compensation for the allowed purpose of discussion of employee negotiations at 8:31 PM and will return to regular session in this room at 8:41 PM. Motion carried 7-0. Board members and Mr. Evans were present in the executive session.

At 8:41 PM Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to return to regular session. Motion carried 7-0.

No action was taken on item 11. – Administrative Compensation

Motion by Kathy Lippert, seconded by Jim Scoby to approve the budget as presented. Motion carried 7-0.

At 8:43 PM Motion by Dr. Jeff DeMint, seconded by Kathy Lippert to adjourn. Motion carried 7-0.

Board President

Board Clerk

USD #113
School Days/Hours Make-up Policy
BOE Approved 8/12/19

Make-up days will be used for days lost to inclement weather and emergency situations. These guidelines generally cover situations which closed all schools across the district, but could be used to help guide decisions unique to only selected schools. Indicating which lost days will be made-up and which days on the district calendar will be used for make-up each year will help students, staff, parents and the community to better plan for make-up adjustments. Guidelines will also help the BOE and administration better plan, provide our patrons with a consistent pattern of decisions, and reduce the time wasted continually “remaking” each make-up day decision.

Guidelines for Annually Scheduling Make-Up Days into Published District Calendar				
Weather/ Emergency Days Missed	Students	Certified Salaried	Classified Salaried	
1-4 Days	No Make-up	No Make-up	No, but custodians & secretaries can be expected to work.	None Scheduled
5+ Days	Make-up	Make-up	Make-up	#1 Single days of no school, with 10-day notice (Not Good Friday) #2 Adding minutes to the daily schedule #3 Add days to end of school year. #4 Consideration may be given to Inservice days
				Thanksgiving, Christmas and Parent/Teacher conferences will not be considered for scheduled make-up days, except in extreme emergencies. The published calendar will indicate established make-up days each year, based on the above guidelines. Make-up of days missed beyond 7 will be determined in a timely manner by the Superintendent and BOE.