

UNIFIED SCHOOL DISTRICT NO. 113

Board of Education

1619 S. Old US Highway 75

Sabetha, KS 66534

Minutes of the November 11, 2019 Regular Board Meeting

Meeting was held at Wetmore Academic Center, 321 6th Street, Wetmore, KS

President Ed Reznicek called the meeting to order at 6:00 PM. Ed Reznicek, Dr. Jeff DeMint, Kathy Lippert, Leslie Scoby, and Ann Shaughnessy were present; also present were Superintendent, Todd Evans and Board Clerk, Deb Damman and others who are listed on the attached sheet that becomes a part of these minutes. Board members Kent Saylor and Jim Scoby were absent.

Ed Reznicek presented the following changes to the agenda: Consent Agenda – Item F – Add: Resignation from Melissa Bradbury, SMS Secretary; Brian Cole, SHS VB. Consent Agenda – Item G – Add: Contracts for Lynn Hartter, SMS Head Secretary, Jason Meyer, SHS Asst. Softball; Bud Spaulding, Sabetha Bus Driver.

Motion by Kathy Lippert, seconded by Dr. Jeff DeMint, to approve the agenda as amended. Motion carried 5-0.

Consent Agenda:

- A. Approve minutes from the October 14 Regular Board Meeting.
- B. Approve payment of November bills for the amount of \$98,128.64.
- C. Approve October payroll for the amount of \$743,396.15.
- D. Permission for Mr. Evans to get bids and sell Van *8, 2000 Chev. Astro 210,000+ miles
- E. Hire Kickhaefer and Buessing for FY 20 Audit
- F. Resignations: Melissa Bradbury, SMS Secretary; Brian Code, SHS VB.
- G. Contracts: Mary Sander, District Accounts Payable; Hannah Dettwyler, SES Head Secretary; Lynn Hartter, SMS Head Secretary, Jason Meyer, SHS Asst. Softball; Bud Spaulding, Sabetha Bus Driver
- H. Personal Day requests requiring BOE approval: Wilma Tyler

Motion by Kathy Lippert, seconded by Leslie Scoby, to approve the Consent Agenda as amended. Motion carried 5-0.

Leslie Scoby reported for the USD 113 Foundation that 15 Appleseed grants for approximately \$24,000 were awarded to USD 113 teachers. She provided handouts for the 4th Annual Give To Grow Match Day on November 29, 2019 and encouraged donations, which will receive a 50% match.

Jennifer Gatz provided information regarding the Early Childhood Family Festival that was held on October 19, 2019 for children aged 2-5, and reported on the success of the Community Conversations hosted by Wetmore and Sabetha Schools on November 4th and 5th. Jennifer presented the USD 113 High School Graduate and State Testing reports from ACT.

Mr. Evans reported to the board on several issues including YTD financial information, Election Results, the BOE Office Phone system, and the Appleseed Grant. Mr. Evans reported that the Preliminary Legal Maximum General Fund Budget was received from the Kansas Department of Education.

Kickhaefer and Buessing presented the June 30, 2019 Audit Report and provided an overview for the Board members. Leslie Scoby moved to approve the Audit Report. Kathy Lippert seconded the motion. Motion carried 5-0.

The USD 113 Prairie Hills Audited Allocation of Expenditures per Building was presented. Leslie Scoby and Kathy Lippert requested clarification on the salary lines of the document. This item was tabled until the December meeting in order to provide Mr. Evans time to obtain additional information regarding salaries.

Mr. Evans presented information from the Hansen Designs Architect for Wetmore, Axtell, Sabetha Elementary, and Sabetha High School buildings.

Mr. Evans provided a redesigned Viability Document to the Board. This item was tabled until the December meeting.

Motion by Kathy Lippert to approve the agreement between the Kansas Dept. of Health and Environment and USD #113. The agreement provides a Kansas Clean Diesel Program Award of up to \$21,136.25 towards the purchase of a new bus to replace an existing bus. The engine and chassis of the old bus must be destroyed in a way that renders it incapable of being used or repaired. Ann Shaughnessy seconded the motion. The motion carried 5-0.

Motion by Kathy Lippert to approve the purchase of a new bus for \$84,545 through the Kansas Bus Purchasing Program and applying the Clean Diesel Program grant to the purchase of the bus. Dr. Jeff DeMint seconded the motion. Motion carried 5-0.

Mr. Evans presented the process for establishing the FY 21 Calendar to the Board.

Motion by Kathy Lippert to enter into Executive Session with Mr. Evans and Jason Tynon at 7:17 p.m. for 10 minutes to discuss confidential student information pursuant to the KOMA exception relating to actions adversely or favorably affecting a student. Motion was seconded by Dr. Jeff DeMint. Motion carried 5-0.

Motion by Dr. Jeff DeMint to return to regular session at 7:27 p.m. Kathy Lippert seconded the motion. Motion carried 5-0.

Motion by Dr. Jeff DeMint to enter into Executive Session with Mr. Evans at 7:30 p.m. for 10 minutes to discuss non-elected personnel job performance pursuant to the KOMA exception relating to non-elected personnel. Motion was seconded by Kathy Lippert. Motion carried 5-0. Mr. Evans left the Executive Session at 7:34.

Motion by Kathy Lippert to return to regular session at 7:40. Dr. Jeff DeMint seconded the motion. Motion carried 5-0.

Mr. Evans asked the Board to complete and return the Superintendent evaluations to Deb Damman by December 2, 2019.

Motion by Kathy Lippert, seconded by Dr. Jeff DeMint, to adjourn. Motion carried 5-0.

Board President

Board Clerk