

**UNIFIED SCHOOL DISTRICT NO. 113**  
**Board of Education office**  
**1619 South Old HWY 75**  
**Sabetha Kansas 66534**

**Preparing Kids, Shaping the Future**

**Regular Board Meeting Minutes, Monday June 8, 2020 6:00 PM**  
**Held at Sabetha Middle School, 751 Bluejay Boulevard, Sabetha, KS**

Board President Ed Reznicek called the meeting to order at 6:00 p.m. Mr. Reznicek, along with Board Members Kathy Lippert, Ann Shaughnessy, Dr. Jeff DeMint, and Leslie Scoby were present. Also present were Superintendent Todd Evans, Board Clerk Deb Damman, and others as listed on the attached sign-in sheet.

Mr. Reznicek presented the following additions to the agenda: Consent Agenda Item J: Add Lisa Snyder, Sabetha Food Service; Alex McAfee, SMS Track; Jennifer Schmelezle, Axtell Jr. Class Sponsor. Consent Agenda Item K: Add Claire Cudney, SHS Asst. VB. Add Agenda Item 8.A. A.I.: Purchase 2016 Ford 10 Passenger Transit van, approximately 81,000 miles for \$17,700 from Aberle Ford. Add Agenda Item 10.A. A.I. Hire Tim McCoy Wetmore, Secondary Science.

Motion was made by Kathy Lippert, seconded by Dr. Jeff DeMint, to adopt the agenda as amended. Motion carried 6-0.

Motion was made by Kathy Lippert, seconded by Dr. Jeff DeMint, to approve the consent agenda as amended. Motion carried 6-0.

Consent Agenda:

- A. Approve minutes from the [May 11, 2020](#) regular Board meeting
- B. Approve payment of June bills in the amount of \$306,929.18.
- C. Approve May Payroll for the amount of \$721,598.74 .
- D. Approve the participation in the National School Lunch Program and School Breakfast Program for FY21
- E. Approve all administratively-approved classes taught by Highland Community College for dual credit
- F. Request to destroy financial records from FY 2013 and previous
- G. Approve out of district student requests
- H. Authorize Mr. Evans to approve out of district requests for remainder of FY21
- I. Authorize Mr. Evans to Close out the Fiscal Year 2020 Budget
- J. Resignations: Christa Schuette, SHS Asst. Track; Aaron Frey, SHS Social Studies, SHS Head Baseball coach, SHS Football Coach; Susan Leiker, SES ISS, Semester 1; Rose Kuckelman, Axtell SIT; Brooke Stallbaumer, 5<sup>th</sup> Grade Axtell; Lisa Snyder, Sabetha Food Service; Alex McAfee, SMS Track; Jennifer Schmelezle, Axtell Jr. Class Sponsor;
- K. Contracts: Keith Cole, SHS custodian; Garrett Michael, Lawn Care SHS practice and competition field; Sue Plattner, Full Time SES ISS Semester 1; Claire Cudney, SHS Asst. VB;
- L. 1<sup>st</sup> Read [KASB Recommended Policy](#) changes
- M. Extend existing contract with [US Foods for FY 2021](#)
- N. Adjust School Fees Charge for SMS and SHS Summer conditioning from \$20 to \$30 for Summer of 2020. (\$10 to stay at SHS for equipment)
- O. Approve \$0.95 per day for Pre-School snacks for FY21

Board Member Kent Saylor joined the meeting at 6:02 p.m.

Dr. DeMint informed the Board that USD 113 Foundation scholarship checks are being written and students need to inform the committee of their school choice.

Kathy Lippert provided a Legislative update. The Governor cannot close school without the approval of the State Board of Education.

Mrs. Jennifer Gatz provided an update from the Kansas State Department of Education (KSDE). The KSDE is currently working on a plan to provide school districts guidance for reopening schools in the fall, including guidelines for learning and competencies, school cleaning and sanitation, and social distancing information.

Board Member Jim Scoby joined the meeting at 6:10.

Mr. Evans provided the Board with several updates. He reported that Sabetha will need 4 full size classes instead of a Transitional Kindergarten in Sabetha. He informed the Board that the new school bus was received by the district, but the lettering was incorrect and will need to be fixed. He shared Year-to-Date Expenditures information, told the Board that Matt Garber is serving on the KSHAA Board of Directors, and that the district has been approved for CARES Act funds. He also informed the Board that 68,420 meals had been served district-wide since March 23. Mr. Evans updated the Board on contingency plans in preparation for the 2020-2021 school year regarding sanitation, PPE, technology, and social distancing challenges with student transportation, school activities, and food service. The current KSHSAA and County guidelines for COVID-19 allow summer conditioning to start on June 8, with kids taking their temperatures and sanitizing equipment after each use.

Board members were provided with job descriptions for Custodians and Teachers, and will contact Mr. Evans if they have any questions.

Motion was made by Dr. Jeff DeMint, seconded by Kathy Lippert, to approve Job Descriptions for Principals as presented. Motion passed 7-0.

Motion was made by Kathy Lippert, seconded by Ann Shaughnessy, to approve the transfer to Capital Outlay of \$37,785 from Budget Code 063, Bond and Interest (USD) #2, (USD 488) for the purpose of improving the Axtell facility. Motion carried 7-0.

Motion was made by Kathy Lippert, seconded by Dr. DeMint, to approve the adjustment to the USD 113 calendar moving an In-service from a Tuesday, September 22 to August 20 in preparation of school opening. Motion carried 7-0.

The Board discussed a request by an insurance agent to become part of the district's "Insurance Committee". The "Insurance Committee" is not a district sanctioned committee, but is an arrangement between Saylor Insurance and SBS Insurance, so it is not the place of the Board to allow or disallow insurance vendors on the committee. Other companies are allowed to bid on the District insurance. No action was taken on this item.

Motion was made by Kathy Lippert, seconded by Dr. Jeff DeMint, to purchase a transit van with approximately 81,000 miles for \$17,700 from Aberle Ford. Motion carried 7-0.

Motion was made by Kathy Lippert, seconded by Ann Shaughnessy, to schedule a Special Board of Education Meeting for 6:00 p.m. on June 17, 2020 at the Sabetha Middle School Library for the purpose of interviewing architects for potential capital improvement projects. Motion carried 7-0.

Motion was made by Kathy Lippert, seconded by Ann Shaughnessy, to enter into Executive Session to discuss non-elected personnel job performance pursuant to the KOMA exception for non-elected personnel from 6:56 to 7:12 with Mr. Evans and Mr. Glynn. Motion carried 7-0.

At 7:12, motion was made by Kathy Lippert, seconded by Dr. Jeff DeMint, to return to regular session. Motion carried 7-0.

Motion was made by Kathy Lippert, seconded by Dr. Jeff DeMint, to return to executive session from 7:12 to 7:22 to continue the discussion of non-elected personnel job performance pursuant to the KOMA exception for non-elected personnel with Mr. Evans and Mrs. Gatz. Motion carried 7-0.

At 7:22, motion was made by Kathy Lippert, seconded by Dr. Jeff DeMint, to return to regular session. Motion passed 7-0.

Motion was made by Dr. Jeff DeMint, seconded by Leslie Scoby, to hire Tim McCoy as the secondary science teacher at Wetmore. Motion carried 7-0.

Dr. Jeff DeMint made a motion to enter into executive session to discuss employee compensation pursuant to the KOMA exception for negotiations with Mr. Evans from 7:24 to 7:34. Kent Saylor seconded the motion. Motion carried 7-0.

At 7:34, motion was made by Kathy Lippert, seconded by Dr. Jeff DeMint, to return to regular session. Motion passed 7-0.

At 7:35, Dr. Jeff DeMint made a motion to adjourn. The motion was seconded by Kathy Lippert. Motion carried 7-0.

---

Board President

---

Board Clerk