

UNIFIED SCHOOL DISTRICT NO. 113
Board of Education office
1619 South Old HWY 75
Sabetha Kansas 66534

Preparing Kids, Shaping the Future

Minutes of the Regular Meeting, Monday January 11, 2021 6:00 PM
Held at the Wetmore Academic Center

President Ed Reznicek called the meeting to order at 6:00 pm. Board members in attendance were Stan Keim, Leslie Scoby, Jim Scoby, and Kathy Lippert. Kent Saylor attended via Zoom. Also attending were Superintendent Todd Evans, Board Clerk Deb Dammn, and other listed on the attached sign-in sheet. The meeting was also available on YouTube.

President Ed Reznicek announced changes to the Agenda: Add Item 1.A. Reaffirm USD 113 Term of Office for the President and Vice President that will coincide with the fiscal year (July 1 – June 30).

Motion was made by Kathy Lippert, seconded by Jim Scoby to approve the agenda as amended. Motion carried 6-0.

Motion was made by Kathy Lippert, seconded by Leslie Scoby, to reaffirm USD 113 term of office for the President and Vice President to coincide with the fiscal year (July 1 – June 30). Motion carried 6-0.

Motion made by Jim Scoby, seconded by Kathy Lippert to approve the consent agenda. Leslie thanked Mrs. Leiker for coming out of retirement to train Mrs. Renyer. Motion carried 6-0.

Consent Agenda:

- A. Approve minutes from the [December 14, 2020](#) regular Board meeting
- B. Approve payment of January bills for the amount of \$405,341.62
- C. Approve December Payroll for the amount of \$754,672.60
- D. Authorize Mr. Evans to sell [van #10, 2001 Dodge Caravan](#) – 200,000+miles
- E. Resignations:
- F. Contracts: Susan Leiker, SES ISS 2nd semester; Ann Kasiska, District Accounts Payable; Trevin Edelman, SHS Asst. WR coach; Sandra Matney, Food Service
- G. Personal Day requests:

Leslie Scoby announced that there would be a USD 113 Foundation meeting on the coming Wednesday.

Mrs. Jennifer Gatz provided information regarding Visible Learning Plus Professional Development, provided a Kansas Educational System Accreditation (KESA) update, and presented ACT English scores from 2011 to 2020.

Board member Ann Shaughnessy joined the meeting at 6:13 p.m.

Mr. Todd Evans presented the District's Insurance Program policy, explaining that the district designates at least one insurance agent residing in the district to act as the district's insurance agent of record. Mr. Evans will bring information back to next board meeting for action. Mr. Evans then provided an update on the ESSER 2 grant estimated to be about \$400,000 and to be spent by September 2023. The grant money could be used for a device refresh, increase air quality in facilities, and primarily used for student learning to help students catch up, such as a summer program.

Mr. Evans informed the Board that the district had purchased a scissor lift and a trailer to transport the lift. Mr. Evans expressed his desire to work with Aberle Ford to purchase new sedans to be used primarily for individuals (1-2 people) going to an event. Mr. Evans informed the Board that the Families First Coronavirus Response Act has expired, and proposed following the negotiated agreement by requiring staff to use sick leave if they test positive or are quarantined. Paid leave would only be considered if there is a direct correlation between the absence, the school, and the teacher. Mr. Evans provided Year-to-Date expenditure information, noting that the district has spent \$101,000 more this year, which is within the projections.

Each Principal provided the Board with updates on COVID-related policies, procedures, changes, and challenges.

Jim Scoby provided data regarding masks and COVID. Motion was made by Jim Scoby, seconded by Kathy Lippert, to change the mask policy to highly recommended rather than required. Mr. Evans noted that Marshall County and the City of Sabetha still have mask mandates. The current policy is that masks strongly recommended in Grades 1-5 but required in certain situations, and mentioned that Jane Sunderland and Dr. Tramp strongly recommend continuing the mask mandate. After discussion by the Board, the motion failed 2-5, with Jim Scoby and Kathy Lippert voting for the motion, and Ann Shaughnessy, Stan Keim, Ed Reznicek, Leslie Scoby, and Kent Saylor voting against.

Mr. Evans presented FY2022 Calendar options, and announced that teachers had voted for Calendar A with Christmas break starting December 20. Spring Break is coordinated with Highland.

Motion was made by Kent Saylor, seconded by Kathy Lippert, to adopt Calendar Option A, which is attached to these minutes. Motion carried 7-0.

Motion was made by Leslie Scoby, seconded by Kathy Lippert, to approve the BOE meeting dates for 2021/22. Motion carried 7-0. The list of meeting dates is attached to these minutes.

Motion was made by Kathy Lippert, seconded by Stan Keim, to approve a position for a 4th SHS Baseball Coach. Motion carried 7-0.

Mr. Evans presented KASB Recommended Policy Updates. The updates will be brought back for a vote at the next meeting.

Motion was made by Ann Shaughnessy, seconded by Kathy Lippert, to accept the FY20 Kickhaefer viability document. Motion carried 7-0. The approved document is attached and becomes part of these minutes.

The Board discussed solvency and viability information. Motion was made by Kathy Lippert, seconded by Stan Keim, to reduce the deficit allowed from 1.25% to .5%. Kathy Lippert and Stan Keim voted yes, and Jim Scoby, Leslie Scoby, Ann Shaughnessy, Kent Saylor, and Ed Reznicek voted no. Motion failed 2-5.

Mr. Evans provided an update from CIVIUM regarding the facility updates. The Facilities Committee & Staff met with the CIVIUM architects on 12/18/2020 to review program needs. CIVIUM has provided HVAC recommendations and options, and Mr. Evans noted that HVAC options should qualify for ESSER 2 grant money. CIVIUM is also working on drawings and schematic designs.

Motion was made by Leslie Scoby, seconded by Kathy Lippert, to authorize Mr. Evans to enter into an agreement with Greenbush Virtual Academy. Motion carried 7-0.

Motion was made by Kathy Lippert to enter into executive session with Mr. Evans to discuss the Superintendent contract extension for 5 minutes from 8:26 and returning at 8:31. Motion carried 7-0.

At 8:31 p.m., motion was made by Kathy Lippert, seconded by Leslie Scoby, to return to regular session. Motion carried 7-0.

Motion was made by Leslie Scoby, seconded by Kathy Lippert, to extend the Superintendent's contract by one year through FY 2024. Motion carried 7-0.

Motion was made by Kathy Lippert, seconded by Leslie Scoby, to enter into executive session to discuss personnel matters for the allowed purpose of discussion of non-elected personnel at 8:34 p.m. and returning to regular session at 8:54 p.m. with Mr. Evans and Deb Damman, then Mr. Rick Schnacker, and then Mr. Jayson Tynon. Motion carried 7-0.

Deb Damman left the executive session at 8:39 p.m. Mr. Schnacker joined the executive session at 8:39 p.m. and left the executive session at 8:46 p.m. Mr. Tynon joined the executive session at 8:46 p.m. and exited the executive session at 8:49 p.m.

At 8:54 p.m., motion was made by Jim Scoby, seconded by Kathy Lippert, to return to regular session. Motion carried 7-0.

Motion was made by Kathy Lippert, seconded by Jim Scoby, to adjourn. Motion carried 7-0. President Ed Reznicek adjourned the meeting at 8:55 p.m.

Board President

Board Clerk

PRAIRIE HILLS USD 113 CALENDAR

July 2021 - June 2022

SYMBOLS and SUMMARY OF DAYS

	168 Student Days		3 Parent/Teacher Conferences
	179 Teacher Days		6 In-service/Professional Days
	Vacation Days		2 Work days
			Early Release PLC

July 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Aug 3 & 4 New Teacher Orientation

Aug 16-17 In-service
Aug. 18 Teacher work day
Aug 19 - First day of classes

Sept 6- No School Labor Day
Sept. 13 - Visible Learning - Salina

October 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021

	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Oct 15 End 1st nine weeks
Oct. 20 - P/T Conferences 5-8 pm
Oct 21 - P/T Conferences 7-2, 4-8 pm
Oct 22 - No School
Oct 25 - Teacher In-Service

Nov 24-26 - Thanksgiving Break

Dec. 17 - End 2nd Nine Weeks

Dec. 20- 1/2 Flex Work Day
Dec 20 - 31 - Winter Break

January 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jan 1-New Years Day
Jan 3 Teacher In-service
Jan 4 Classes resume
Jan 17 No School MLK Day

Feb 7- P/T Conference 5-8 pm
Feb 9- P/T Conference 5-8 pm
Feb 21 - No School Presidents Day

March 11 - End 3rd Nine Weeks
March 14 - 18 Spring Break
March 28th - District In-Service

April 2022

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 15 No School Good Friday

May 19 - End 4th Nine Weeks
May 20 - 1/2 Flex Work day
May 30 Memorial Day

1st 9 Weeks -	40	3rd 9 Weeks -	47
2nd 9 Weeks =	39	4th 9 Weeks =	42

Board of Education meetings for 2021/22

Monday, July 12, 2021	6:00 p.m.	Sabetha BOE office
Thursday, July 22, 2021 (KOMA & Boardsmanship)	6:00 p.m.	Sabetha BOE office
Monday, August 9, 2021	6:00 p.m.	Sabetha BOE office
Monday, September 13, 2021	6:00 p.m.	Sabetha BOE office
Monday, October 11, 2021	6:00 p.m.	Axtell Public School
Monday, November 8, 2021	6:00 p.m.	Wetmore Academic Center
Monday, December 13, 2021	6:00 p.m.	Sabetha BOE office
Monday, January 10, 2022	6:00 p.m.	Wetmore Academic Center
Monday, February 14, 2022	6:00 p.m.	Sabetha BOE office
Monday, March 14, 2022	6:00 p.m.	Sabetha BOE office
Monday, April 11, 2022	6:00 p.m.	Axtell Public School
Monday, May 9, 2022	6:00 p.m.	Sabetha BOE office
Monday, June 13, 2022	6:00 p.m.	Sabetha BOE office

GRADUATION 2021/22

Saturday May 14, 2022

Axtell	11:00 AM
Wetmore	2:00 PM
Sabetha	7:00 PM

USD 113 PRAIRIE HILLS
 AUDITED ALLOCATION OF EXPENDITURES PER BUILDING PER USD RECORDS ACTUAL FOR 19-20
 Includes Central Administration

GENERAL FUND	SES	SHS	SMS	Sabetha K12	WAC K12	Axtell	ADM	TOTAL	
65 Principal /Secretary	32,326.86	26,934.27	41,801.26	101,062.39	93,635.41	70,868.80		265,566.60	
66 Supt./Asst. Supt. Benefits				-			4,001.78	4,001.78	
67 Salary - Instructional (Certified)	586,201.12			586,201.12		-		586,201.12	
68 Central Office Salary				-			19,318.04	19,318.04	
69 Custodial Salaries/Supervisor	7,000.00	18,378.13	19,573.56	44,951.69	29,725.27	8,489.85	73.44	83,240.25	
70 Liability Insurance				-		-		-	
71 Purchase Professional/Tech Svc				-			161.89	161.89	
72 District Membership Dues				-			15,727.86	15,727.86	
73 Total Supplemental General	625,527.98	45,312.40	61,374.82	732,215.20	123,360.68	79,358.65	39,283.01	974,217.54	
74				-				-	
75 Professional Development									
76 Professional Development	8,841.55	7,794.70	7,715.42	24,351.68	4,636.09	6,909.05		35,896.82	70/14/16
77 Professional Dev. - Consult Fees/Supplies	1,462.11	1,462.11	1,462.11	4,386.34	877.28	1,002.60		6,266.22	70/14/16
78 Professional Dev. - Sub Pay	2,918.65	2,826.37	2,832.51	8,577.52	1,695.82	1,938.08		12,211.42	70/14/16
79 Total Professional Development	13,222.31	12,083.18	12,010.04	37,315.54	7,209.18	9,849.73	-	54,374.46	
80				-				-	
81 Food Service									
82 Food Costs	85,059.33	85,059.33	85,059.33	255,177.99	56,999.91	78,936.64	256.00	391,370.54	
83 A LA Carte		15,404.73		15,404.73		-		15,404.73	(407,059.57)
84 Non Food Supplies	6,984.33	10,022.27	6,411.91	23,418.51	6,597.52	5,867.13	99.63	35,982.79	
85 Food Service Equipment	1,742.59	2,771.21	1,440.72	5,954.52	638.79	1,914.59		8,507.90	
86 Other Food costs				-				-	
87 PowerPanther Elem. Schools/FFVP				-			447.01	447.01	
88 Food Service Indirect Costs				-				-	
89 Food Service Salaries & Benefits	41,041.74	86,203.39	46,699.33	173,944.46	44,471.71	51,179.21		269,595.38	
90 Food Service Supervisor	14,139.21	14,139.21	14,139.21	42,417.63				42,417.63	70/0/0
91 Food Truck Ins./Salary Sabetha Schools	253	253	253	759.00				759.00	
92 Total Food Service	149,220.20	213,853.14	154,003.50	517,076.84	108,707.93	137,897.57	802.64	764,484.98	
93				-				-	
94 Driver Training									
95 Driver Training Other Expenses	-			-			160.00	160.00	
96 Driver Training Salaries	-			-			7,294.18	7,294.18	
97 Total Driver Training	-	-	-	-	-	-	7,454.18	7,454.18	
98				-				-	
99 At Risk K-12									
100 K12 At Risk Certified	144,326.52	68,968.99	54,553.65	267,849.16	81,253.14	29,931.16	3,654.09	382,687.55	
101 K12 At Risk Para/Aide	94,166.41	8,497.25	4,760.00	107,423.66	29,186.41	67,597.08		204,207.15	
102 At Risk - Instructional Supplies	4,300.43	-	-	4,300.43	2,042.00	2,042.00	3,124.43	11,508.86	
103 k12 At Risk - Edgenuity		1,440.00		1,440.00	630.00	630.00		2,700.00	
104 k12 AtRisk Curriculum Coaches				-				-	
105 Total At Risk K-12	242,793.36	78,906.24	59,313.65	381,013.25	113,111.55	100,200.24	6,778.52	601,103.56	
106				-				-	
107 At Risk 4 Year Old									
108 4yo At Risk Certified	52,184.60			52,184.60	7,112.76	28,441.69		87,739.05	
109 4yo At Risk Classified	20,304.08			20,304.08	2,329.35	8,295.91		30,929.34	
110 Total At Risk 4 Year Old	72,488.68	-	-	72,488.68	9,442.11	36,737.60	-	118,668.39	
111				-				-	
112 Special Education									
113 Special Ed Salaries & Misc.	2.03			2.03	0.57			2.60	
114 Sped Coop Pmt/FlowThrough	303,597.21	303,597.21	303,597.21	910,791.64	182,158.33	208,180.95		1,301,130.92	70/14/16
115 Total Special Education	303,599.24	303,597.21	303,597.21	910,793.67	182,158.90	208,180.95	-	1,301,133.52	
116				-				-	
117 Vocational Education									
118 Vocational Expenses		4,463.00		4,463.00		598.00		5,061.00	
119 Vocational Salaries		228,796.46	46,444.47	275,240.93	61,668.80	64,248.33	969.75	402,127.81	
120 Total Vocational Education	-	233,259.46	46,444.47	279,703.93	61,668.80	64,846.33	969.75	407,188.81	
121				-				-	
122 Textbook Fund									
Textbook Purchases	29,014.58	29,014.58	29,014.58	87,043.73	17,408.75	19,895.71		124,348.19	70/14/16

USD 113 PRAIRIE HILLS
 AUDITED ALLOCATION OF EXPENDITURES PER BUILDING PER USD RECORDS ACTUAL FOR 19-20
 Includes Central Administration

GENERAL FUND		SES	SHS	SMS	Sabetha K12	WAC K12	Axtell	ADM	TOTAL
123	KSHSAA Fees		8,719.64	3,397.17	12,116.81	821.14	251.22		13,189.17
124	iPad Expense	114.00	292.00	599.00	1,005.00	273.00	312.00		1,590.00
125		29,128.58	38,026.22	33,010.75	100,165.54	18,502.89	20,458.93	-	139,127.36
127	Bilingual Education Fund				-				-
128	Salary				-				-
129					-				-
130									
131	CAPITAL OUTLAY - Salaries				-				
132	Salary	3179 2/3	3,179.67	3,179.67	9,539.00				9,539.00
132	Instructional - Learning.com, PHET Simula	1,611.50		19.80	1,631.30	291.50	407.00		2,329.80
133		4,791.17	3,179.67	3,199.47	11,170.30	291.50	407.00	-	11,868.80
134									
135									
136									
137	TOTALS BY BUILDING	2,438,849.64	2,434,375.53	2,152,048.69	7,025,273.87	1,534,746.28	1,765,742.19	878,563.38	11,204,325.72
138									
139	D.O Expenditures allocated to Bldgs				631,107.22	119,614.65	127,841.51	(878,563.38)	-
140									
141	Audited Balance				7,656,381.08	1,654,360.92	1,893,583.71		11,204,325.72
142									
143					Sabetha K12	Wetmore K12	Axtell		TOTAL
144									- Formula approved 10/14/2019 BOE mtg
145									
146									1,760.20
147	Weighted FTE				1264.42	239.65	256.13		
148	%weighted FTE				0.71834	0.136148	0.145512		10,521,047.05
149	Supplemental %				0.606643	0.19668	0.19668		7808247 GF
150	General				5608976.15	1063077.21	1136193.64		2712800.05
151	Supplmental				1645701.16	533553.51	533553.51		10521047.05
152							8869.40		8,869.40 Axtell Booster Club \$ toward operational expenses
153	Other Revenue (Ken K)				624473.79	118357.40	126497.80		4,805.46 Revenue from Axtell after school program
154									869,329.00
155	Total Revenue				7879151.10	1714988.13	1809919.81		11,404,050.91
156									
157									
158	Per Building with DO Allocations				222770.02	60627.21	-83663.90		199,733.33
	% Campus Deficit/District Expenditure (≤1.25%)				1.99	0.54	(0.75)		
143	%Campus Deficit/Campus Expenditure (≤7.5%)				2.91	3.66	(4.42)		

144
145
146
147
148
149
150
151
152
153
154
155
156
157
158