

UNIFIED SCHOOL DISTRICT NO. 113
Board of Education office
1619 South Old HWY 75
Sabetha Kansas 66534

Preparing Kids, Shaping the Future

The Board of Education meeting began with a construction update at Sabetha Elementary School at 6:00 p.m. No action took place until the Board reconvened at the Board of Education Office at 1619 Old Hwy 75.

Minutes of the Regular Meeting, Monday June 13, 2022 6:00 PM
Held at the Board of Education office, 1619 S. Old Hwy 75, Sabetha, KS 66534

1. A.I. Call the meeting to Order

President Leslie Scoby called the meeting to order at 6:00 p.m. Board members present were Kathy Lippert, Stan Keim, Kent Saylor, Jim Scoby, Anissa Bloom, and Phillip Buessing. Also present were Superintendent Todd Evans, Board Clerk Deb Damman, Assistant Superintendent Jennifer Gatz, Sabetha Elementary Principal Rusty Willis, Alan Schmitz from AHRS, and Erin Herrmann from the Sabetha Herald.

2. I.I. Facility remodel and new construction update at Sabetha Elem. School

Alan Schmitz from AHRS provided a tour of the Sabetha Elementary facility remodel and new construction.

3. A.I. Recess to the BOE Office

At 6:27 p.m., President Scoby recessed the meeting. President Scoby asked the Board to reconvene at the District Board Office.

4. A.I. Reconvene Meeting

At 6:33, Mrs. Scoby reconvened the meeting at the Board Office.

The reconvened meeting was attended by those names listed above and those listed on the attached sign-in sheet. The meeting was also broadcast on YouTube for the public.

5. A.I. Adopt the agenda as prepared or amended.

Mr. Evans announced the agenda amendments as follows:

Consent Agenda Item R. Resignations: Add Bruce Gunter, Axtell A.D.

Consent Agenda Item S. Contracts: Add Michelle Flewelling, WAC ISS

Add Agenda Item 12. A.A.I. Approve Mental Health Intervention Team Grant Application

Motion was made by Kathy Lippert, seconded by Phillip Buessing, to approve the agenda as amended. Motion carried 7-0.

6. I.I. Public Comment, Administrative Reports, and other updates:

Richard Andy Bestwick, Sabetha – spoke to the Board regarding School Security concerns.

Superintendent Todd Evans and Assistant Superintendent Jennifer Gatz provided information and answered questions about graduation requirements.

Mr. Evans provided information regarding the Building Needs Assessment, provided updates regarding the HVAC projects, and Year-to-Date Expenditures information. He also invited the Board members to attend the Budget workshop on June 23.

7. A.I. Consent Agenda

Motion was made by Kathy Lippert, seconded by Kent Saylor, to approve the Consent Agenda as amended. Motion carried 7-0.

Consent Agenda:

- A. Approve minutes from the [May 9, 2022](#) regular board meeting
- B. Approve payment of June bills for the amount of \$518,005.46
- C. Approve May Payroll for the amount of \$768,846.90
- D. [Approve Athletic Trainer Contracts](#)
- E. [Pay Civium from Coningency Fund](#)
- F. Payment to [AHRs Lease Purchase & Cap outlay](#)
- G. Approve [ESSER 3 Application](#)
- H. Permission to sell by sealed bid 1998 Chevy Bluebird, 21 Passenger Bus. Approx. 175,000 miles
- I. Authorize Todd Evans to close out FY 22. BOE Approval July 11, 2022
- J. Approve participation in the National School Lunch and Breakfast Program for FY 23
- K. Approve all eligible classes taught by Highland Community College for Dual Credit
- L. Approve [KASB Waiver for KASB Legal](#)
- M. [1st Read KASB Recommended Policies](#)
- N. Accept [gift from Axtell Booster Club](#)
- O. Accept donation from [Lukert Chiropractic & Wellness](#) to SHS Athletics
- P. Grant permission to destroy financial records from 2016 and older
- Q. Approve out of district students as presented and authorize Mr. Evans to approve/disapprove for the remainder of the FY 23 year
- R. Resignations: Brandi Lybarger, Axtell Concessions; Kristina Rice, Asst. GBB at WHS; Tammy Porting, AHS Cheerleader sponsor; Julie Grimm, SMS English/Library, SMS GBB; Carol Baumgartner, Food Service; Lesha Koch, SES ISS; Bruce Gunter, Axtell A.D.;
- S. Contracts: Jenna Burger, SES 5th Grade; Kylah Foote, WAC Business; Phillip Becker, APS Music; Holly Meyer, ISS half-time SES; Brian Jones, Transportation Supervisor; Michelle Flewelling, WAC ISS;
- T. [Approve ELA Textbooks](#)
- U. Approve donation of \$2,000.00 from the Sabetha Community and Kent P and Donna Saylor USD 113 SHS Extracurricular Activities Fund.

8. A.I. Approve [Axtell GMP](#)

Mr. Evans provided the GMP (Guaranteed Maximum Price) bid from AHRS for the Axtell School Project. Mr. Evans explained that the bid did not include the cost of a new water meter, which is required by the City of Axtell.

After discussion by the board, a motion was made by Kathy Lippert, seconded by Phillip Buessing, to approve total GMP of \$245,120 and give authority to Mr. Evans to handle the water meter situation. Motion carried 6-1, with Jim Scoby voting no.

9. A.I. Approve [policy EE-R](#)

Mr. Evans suggesting changing meal charge limits for adults to be the same as children. Mr. Evans also presented proposed increases in Meal Prices.

Motion was made by Kathy Lippert, seconded by Anissa Bloom, to approve the policy change to the EE-R meal plan. Motion carried 7-0.

10. A.I. Approve [School Fees](#)

Mr. Evans informed the Board that league charges for games increased to \$4.00 for students and \$6.00 for adults and that there was enough money in the Band Uniform Cleaning Fund to eliminate that fee for school year 2022-2023.

Motion was made by Kathy Lippert, seconded by Phillip Buessing, to approve the school fee plan as presented. Motion carried 7-0.

11. A.I. Approve [Crisis Plan](#)

Mr. Evans, Mrs. Gatz, and the Board discussed school safety measures and the Staff Crisis Intervention Handbook for USD 113.

Motion was made by Kathy Lippert, seconded by Phillip Buessing, to approve the Crisis intervention handbook as presented. After further discussion regarding a handout provided and read by Jim Scoby, the motion carried 7-0.

12. A.I. Approve [Safe & Secure Schools Grant Listed](#)

Mr. Evans presented information regarding the 50% match Safe & Secure Schools Grant, and the proposed budget for the grant.

Motion was made by Kathy Lippert, seconded by Kent Saylor, to approve the Safe & Secure Schools Grant Application as presented. Motion carried 7-0.

12.A. A.I. Approve Mental Health Intervention Team [Grant Application](#)

Mrs. Gatz provided information regarding a Mental Health Intervention Team Grant Application to solidify partnerships with the district and mental health agencies.

Motion was made by Kathy Lippert, seconded by Kent Saylor, to approve the mental health grant as presented. After discussion by the Board, motion carried 7-0.

13. A.I. Transfer funds and management of the Katherine Heiman-Dick Scholarship from USD 113 to the USD 113 Foundation (\$24,552.99)

Mr. Evans asked the Board for authority to transfer the Katherine Heiman-Dick Scholarship funds from USD 113 to the USD 113 Foundation.

Motion was made by Kathy Lippert, seconded by Anissa Bloom, to transfer funds and management of the Katherine Heiman-Dick Scholarship from USD 113 to the USD 113 Foundation, which is a 501(c) with experience in managing funds. Motion carried 7-0.

14. A.I. Enter into executive session to discuss personnel matters for non-elected personnel as allowed under KOMA.

Motion was made by Kathy Lippert, seconded by Kent Saylor, to enter into executive session to discuss personnel matters for non-elected personnel as allowed under KOMA for 10 minutes from 8:43 to 8:53 with Mr. Evans and Mrs. Gatz. Motion carried 7-0.

At 8:53 p.m., motion was made by Kathy Lippert, seconded by Anissa Bloom, to return to regular session. Motion carried 7-0.

At 8:53 p.m., motion was made by Kathy Lippert, seconded by Anissa Bloom, to return to executive session with Mr. Evans and Mrs. Gatz for 10 additional minutes. Motion carried 7-0.

Mrs. Gatz left the executive session at 8:58 p.m.

At 9:03 p.m., motion was made by Kathy Lippert, seconded by Phillip Buessing, to return to regular session. Motion carried 7-0.

15. A.I. Approve Negotiated Agreement with PHEA for 2022-23

Motion was made by Kathy Lippert, seconded by Kent Saylor, to approve the negotiated agreement with PHEA for 2022-23. Motion carried 7-0.

16. A.I. Approve administrative salaries for 2022-23

Motion was made by Kathy Lippert, seconded by Phillip Buessing, to approve administrative salaries for 2022-23 as presented. Motion carried 7-0.

17. A.I. Adjourn

At 9:08 p.m., motion was made by Kathy Lippert, seconded by Anissa Bloom, to adjourn. Motion carried 7-0.

Board President

Board Clerk

Unofficial