

**UNIFIED SCHOOL DISTRICT NO. 113**  
**Board of Education office**  
**1619 South Old HWY 75**  
**Sabetha Kansas 66534**

**Preparing Kids, Shaping the Future**

Minutes of the Regular Meeting, Monday July 11, 2022 6:00 PM  
Held at the **Sabetha Middle School Commons**

Superintendent Todd Evans called the meeting to order at 6:00 p.m. Board members present were Kathy Lippert, Jim Scoby, Anissa Bloom, Kent Saylor, Phillip Buessing, Leslie Scoby, and Stan Keim. Mr. Evans led the meeting with the Pledge of Allegiance. Mr. Scoby said the prayer. Also present were Superintendent Todd Evans, Board Clerk Deb Damman, and others listed on the attached sign-in sheet. The meeting was broadcast on You-Tube for the public.

Mr. Evans announced the changes to the agenda:

- 13.A.I. Consent Agenda, Item F. – add amounts for Lease Purchase and Capital Outlay
- 13.A.I. Consent Agenda, Item S. – add Amy Keim, part-time SES ISS
- Add Item 13.A.I. Consent Agenda, Item W – HSEC First Amendment
- Move Item 21 to Item 15.A. – Executive session for the purpose of discussing personnel matters of non-elected personnel as allowed under KOMA.
- Change Item 22 to Item 21. Adjourn.

1. A.I. Adopt the agenda as prepared or amended

Motion was made by Kathy Lippert, seconded by Phillip Buessing, to approve the agenda as amended. Motion carried 7-0.

2. A.I. Approval of BOE President and Vice President to serve for the fiscal year

Motion was made by Kathy Lippert, seconded by Anissa Bloom, to adopt the agenda as amended. Motion carried 7-0.

3. A.I. Elect President and Vice President

Motion was made by Kathy Lippert to nominate Leslie Scoby as Board President. Motion carried 7-0.

Mr. Evans relinquished control of the meeting to President Leslie Scoby.

Motion was made by Jim Scoby, seconded by Kent Saylor, to nominate Kathy Lippert as Vice President. Motion carried 7-0.

4. A.I. Appoint Governmental Relation Representative

Motion was made by Stan Keim, seconded by Anissa Bloom, to nominate Kathy Lippert as Governmental Relation Representative. Motion carried 7-0.

5. A.I. Appoint 2 BOE members to serve on the Certified Sick Leave Bank Committee for the 2022-23 School Year.

Motion was made by Kathy Lippert to nominate Stan Keim and Leslie Scoby to serve on the Certified Sick Leave Bank Committee for the 2022-23 School Year. Motion carried 7-0.

6. A.I. Appoint 2 BOE members to serve on the USD 113 Foundation Board

Motion was made by Kathy Lippert to nominate Stan Keim & Phillip Buessing to serve on the USD 113 Foundation Board. Motion carried 7-0.

7. A.I. Appoint 3 members to the 2022-23 Finance Committee

Nomination was made by Jim Scoby to nominate Anissa Bloom, Kathy Lippert, and Kent Saylor to the 2022-23 Finance Committee. Motion was seconded by Stan Keim. Motion carried 7-0.

8. A.I. Appoint 3 members to the 2022-23 Facilities Committee

Motion was made by Kathy Lippert to nominate Jim Scoby, Kent Saylor, and Leslie Scoby to the 2022-23 Facilities Committee. Motion was seconded by Stan Keim. Motion carried 7-0.

9. A.I. Appoint 3 members to serve on the 23-24 Negotiations Committee

Motion was made by Kent Saylor to nominate Kathy Lippert, Stan Keim, and Anissa Bloom to service on the 23-24 Negotiations Committee. Motion was seconded by Kent Saylor. Motion carried 7-0.

10. A.I. Approve final bills and [transfers](#) for the FY22 budget.

Final Bills- \$403,032.90

Motion was made by Kathy Lippert, seconded by Anissa Bloom, to approve final bills and transfers as presented. Motion carried 7-0.

11. I.I. Public Comment, Administrative Reports, and other updates.

Jamie Wiles, Wetmore student parent, spoke to the Board regarding Wetmore basketball  
Irene Kieffer, Wetmore Girls' basketball coach spoke to the Board.

Assitant Superintendent Jennifer Gatz provided information about summer school and Projet Lead the Way.

Mr. Evans shared Summer School photos, and an article in the Kansas Lifeline about a Wetmore student project.

12. I.I. [Lifewise Information](#)  
[PowerPoint](#)

Maggie Kaeb and Sara Snyder, Sabetha, provided information regarding Lifewise Academy, Bible Based Character Education for Grades 1-5.

13. A.I. Consent Agenda:

- A. Approve minutes from the [June 13, 2022](#) regular Board meeting
- B. Approve June Payroll for the amount of \$837,840.95
- C. Approve July Lump Sum Payroll for the amount of \$158,719.53
- D. Approve August Lump Sum Payroll for the amount of \$142,728.46
- E. Pay [Civium Architects from Contingency Fund](#) \$12,949.17
- F. Payment to AHRS from Lease Purchase (**\$230,352.30**) and Capital Outlay (**\$330,431.01**)
- G. Designated the following:
  - \*Depository for district funds – All district banks and savings and loan in district.
  - \*District checking account – Morrill and Janes Bank
  - \*Activity and petty cash at SES, SMS, SHS and Central Office – United Bank and Trust
  - \*Activity and petty cash for WAC – Girard National Bank
  - \*Activity and petty cash for Axtell – State Bank of Bern/Axtell
  - \*Official newspaper – The Sabetha Herald
  - \*Attendance/Tuancy officer – Todd Evans, Nathan Bauman, Rick Schnacker, Matt Garber, Rusty Willis, Alana Seddon
  - \*KPERs Representative – Debra Damman
  - \*Holton Special Ed. Co-op representative – Todd Evans
  - \*USD #113 School Attorney – Martin Mishler
  - \*Homeless Coordinator – Jennifer Gatz
  - \*Compliance Coordinator for Federal anti-discrimination laws – Jennifer Gatz
  - \*Freedom of Information officer – Todd Evans
  - \*Asbestos Compliance officer – Todd Evans
  - \*Hearing officer – Todd Evans (or appointee)
- H. Rescind all policy statements found in the minutes of this Board of Education and adopt the policy manual as presented by the superintendent.
- I. Appoint Ashley Niehues as Food Service Representative and as determining official for Free Lunch Qualifications and the Clerk of the Board as hearing officer.
- J. Adopt an 1116-hour school term to be submitted to KSDE.
- K. Approve district mileage at the state rate per mile. (.585 cents per mile July 1, 2022)
- L. Continue district office petty cash at \$500.00 per month and building petty cash funds at \$200.00 per month.
- M. Continue Fidelity Bonds for Clerk and Treasurer at \$10,000.
- N. Approve District Banking with Morrill & Janes Bank and United Bank and authorize district banking as stated in attachment.
- O. Approve a resolution requesting a waiver from the statutory GAAP requirement for the preparation of financial statements and reports for the year ending June 30, 2023.
- P. Reauthorize early payment request to avoid late fees.
- Q. Resignations: Alanna McCorkle, Sabetha Food Service; Carson Seematter, Axtell ISS; Ben Glace, SMS Football, Paul Compo, SMS Football; Dan Dornes, Sabetha Food Service; Abby Stueve, AHS head Girls' BB coach; Rose Kuckelman, AHS Asst. Girls' BB;
- R. Approve Saylor Insurance Proposal (with minor changes determined by Mr. Evans)

- S. Contracts/Hires: Amanda Brumback, Sabetha Food Service; William Hall, Sabetha Food Service; Ross Bruggeman, SMS Football; Trevin Edelman, SMS Football; Quinn Buessing, Axtell Weights; Mitch Buessing, Axtell Weights; Violet Cervantes-Bobo, Sabetha Food Service; Increase Deb Ronnebaum from .20 Axtell teacher to .69; **Amy Keim, part-time SES ISS;**
- T. Appoint Jennifer Gatz as the District Title IX Coordinator
- U. Approve bus rate for non-district trips @ \$2.50 per mile (District Paid Driver), \$2.25 per mile (District Volunteer Driver)
- V. Appointment of Officers
  - a. Clerk of the Board- Debra Damman
  - b. Deputy Clerk – Elaine Mowder
  - c. Treasurer of the Board – Bart White (\$350.00 per year)
  - d. Auditor – Kickhaefer & Buessing of Marysville
- W. (Add) [HSEC First Amendment](#)

Motion was made by Kathy Lippert, seconded by Stan Keim, to adopt the consent agenda as amended. Motion carried 7-0.

14. A.I. Approve [KASB Recommended Policy Updates](#)

Motion was made by Kathy Lippert, seconded by Jim Scoby, to approve the KASB recommended Policy Updates including Option 1 for summer transportation. Motion carried 7-0.

15. A.I. Cancel Special BOE meeting Scheduled for 6:00 p.m., July 21, 2022

Motion was made by Kathy Lippert, seconded by Anissa Bloom, to cancel the Special BOE meeting scheduled for 6:00 p.m. July 21, 2022. Motion carried 7-0.

15A. A.I. Executive session for the purpose of discussing personnel matters of non-elected personnel as allowed under KOMA.

Motion was made by Kathy Lippert, seconded by Anissa Bloom, to enter into executive session for the purpose of discussing personnel matters of non-elected personnel as allowed under KOMA for 20 minutes from 6:50 to 7:10, with Mr. Evans, Mr. Schnacker, and Mr. Mischler. Motion carried 7-0.

At 7:10, motion was made by Kathy Lippert, seconded by Phillip Buessing, to return to regular session. Motion carried 7-0.

At 7:10, motion was made by Kathy Lippert, seconded by Kent Saylor to return to executive session for the purpose of discussing personnel matters of non-elected personnel as allowed under KOMA with Mr. Evans for 5 minutes. Motion carried 7-0.

At 7:15, motion was made by Kathy Lippert, seconded by Phillip Buessing, to return to regular session. Motion carried 7-0.

16. A.I. Approve recommended Staff

Motion was made by Kathy Lippert, seconded by Phillip Buessing, to approve recommended Staff as presented. Motion carried 7-0.

17. A.I. Approve recommended Supplemental Staff

Motion was made by Kathy Lippert, seconded by Phillip Buessing, to approve recommended Supplemental Staff as presented. Motion carried 6-1, with Anissa Bloom voting no.

18. A.I. Approve [building-level student handbooks](#)

Motion was made by Kathy, seconded by Anissa, to approve building-level student handbooks as presented. Motion carried 7-0.

19. I.I. Remodel/Construction Project Update

Mr. Evans provided information regarding the remodel/construction project.

Kent Saylor handed out a report showing how the project contingency funds have been spent.

20. A.I. Approve Exceeding the [Revenue Neutral tax rate](#) & Anticipated Mill Rate for FY 23

Mr. Evans presented information regarding the Revenue Neutral tax rate.

Motion was made by Kathy Lippert, seconded by Anissa Bloom, that the USD 113 Board of Education hereby proposes the intent to exceed the Revenue Neutral rate for USD 113. Mills are **not to exceed** 20 mills for the General Fund. And **not to exceed** 16.15 mills for the Supplemental General Fund. Motion carried 7-0.

21. A.I. Adjourn

At 7:44 p.m., motion was made by Kathy Lippert, seconded by Stan Keim, to adjourn. Motion carried 7-0.

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Board President

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Board Clerk